

IDEAAL Last Collaboration Meeting

17th May 2021
Zoom connexion

Agenda

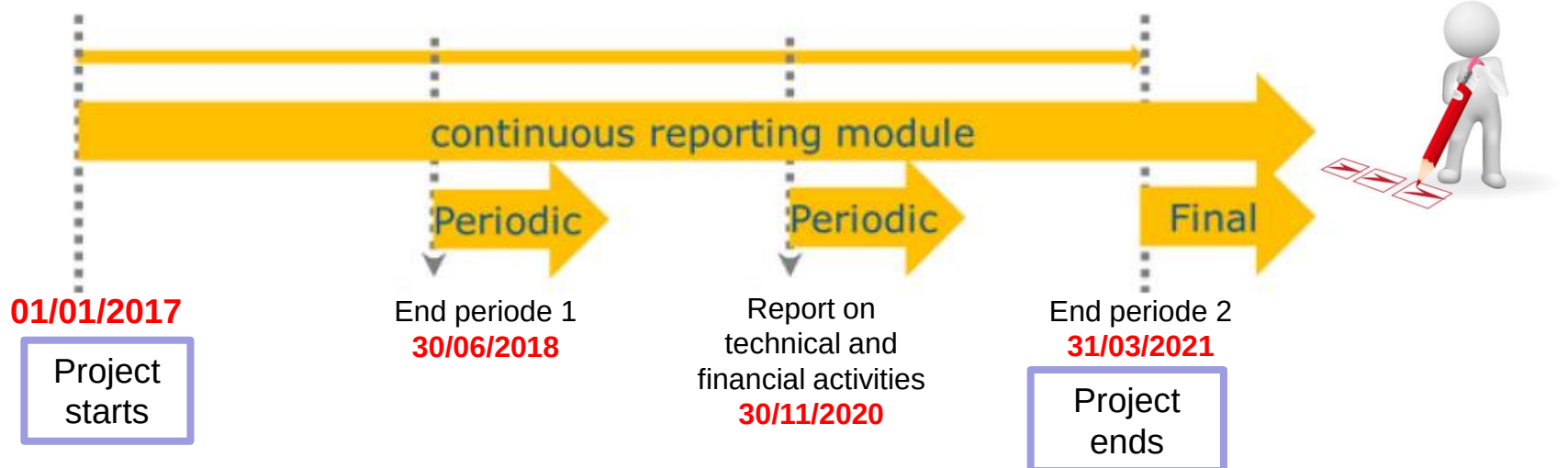
14:00 – 14:30	Presentation of the main outcomes of the project and status of the final report (M. Lewitowicz)
14:30 – 15:00	Financial statement of the whole project (S. Lecerf and all Beneficiaries)
15:00 – 15:10	AOB (All)
15:10 – 15:30	Conclusion + date of the last project meeting (M. Lewitowicz)
15:30 – 16:00	Farewell (S. Lecerf)
16:00	End of the meeting

AGENDA WP1

- 1. Today's situation**
- 2. Financial statement of the whole project**
- 3. Funding & Tenders Portal (financial report & other data)**

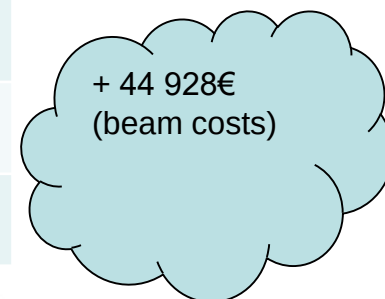
1. Today's situation

- Continuous reporting module
- Periodic reporting module



2. Financial statement of the whole project

GLOBAL GANIL	RP1	RP2
Direct Personnel costs	- €	- €
Other direct costs	122 542,85 €	312 265,29€
Direct costs of subcontracting	- €	135 771,08€
Indirect costs	30 635,71 €	89 298,32€
TOTAL	153 178,56 €	582 262,69€

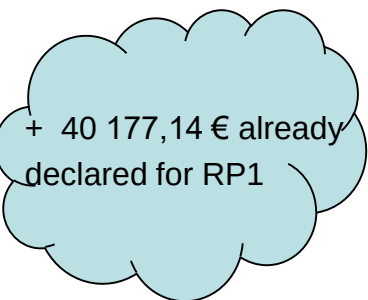


Total budget used: 735 441,25€
 Total budget attributed: 1 296 490,00 €
+ 561 048,75€



2. Financial statement of the whole project

GLOBAL CNRS	RP2	Ajustement RP1
Direct Personnel costs	597 431,62 €	149 127,44 €
Other direct costs	5 616,23 €	370,43 €
Direct costs of subcontracting	- €	- €
Indirect costs	150 761,96 €	37 374,47 €
TOTAL	753 809,81 €	186 872,34 €
Request EC	753 809,81 €	186 872,34 €



Total budget used: 980 859,29 €
Total budget attributed: 924 025,00€
- 56 834,29€



2. Financial statement of the whole project

GLOBAL CEA	
Ordre Statistique	TOTAL
Personnel - N10	253 403,32
Personnel - N20	77 191,00
Consommable - N30	17 345,44
Missions et Frais de Déplacement N60	7 338,72
Equipement - Dotations (su N°)	(à compléter)
Coûts Indirects (25% des coûts directs)	(à compléter)
Coûts sans Objet Dépense	13 456,28
Autres Natures	4 212,00
Total Coûts Directs :	367 869,82
Sous-traitance	(à compléter)
Coûts Indirects (25% des coûts directs) :	91 967,45
Total Coûts Complet	459 837,27

Total budget used : 459 837,27 €
(to be completed)

Total budget attributed: 682 875,00 €



2. Financial statement of the whole project

GLOBAL IFJPAN	RP1	RP2
Direct Personnel costs	17 207,29 €	70 807,63 €
Other direct costs	11 561,41 €	57 060,36 €
Direct costs of subcontracting	0,00 €	0,00 €
Indirect costs	7 192,18 €	31 967,00 €
TOTAL	35 960,88 €	159 834,99 €
Request EC		

Total budget used: 195 795,87 €
 Total budget attributed: 282 500,00 €
 +86 704,13 €



2. Financial statement of the whole project

GLOBAL Normandie Energie	RP1	RP2
Direct Personnel costs	39 954,19 €	36 557,54 €
Other direct costs	4 194,69 €	13 223,46 €
Direct costs of subcontracting	0,00 €	25 000,00 € (To be confirmed)
Indirect costs	11 037,22 €	18 695,25 €
TOTAL	55 186,10 €	93 476,25 €

Total budget used : 148 662,35 €
 Total budget attributed: 222 500,00 €
 +73 837,65 €



2. Financial statement of the whole project

GLOBAL GSI	RP1	RP2
Direct Personnel costs	€	€
Other direct costs	€	€
Direct costs of subcontracting	€	€
Indirect costs	€	€
TOTAL	€	€
Request EC		

Total budget used: €

Total budget attributed: 475 000€

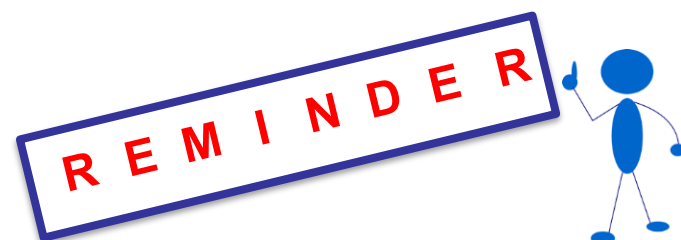


3. Funding & Tenders Portal (financial report & other data)

Final periodic report

Once the periodic reporting function is activated at the end of each reporting period:

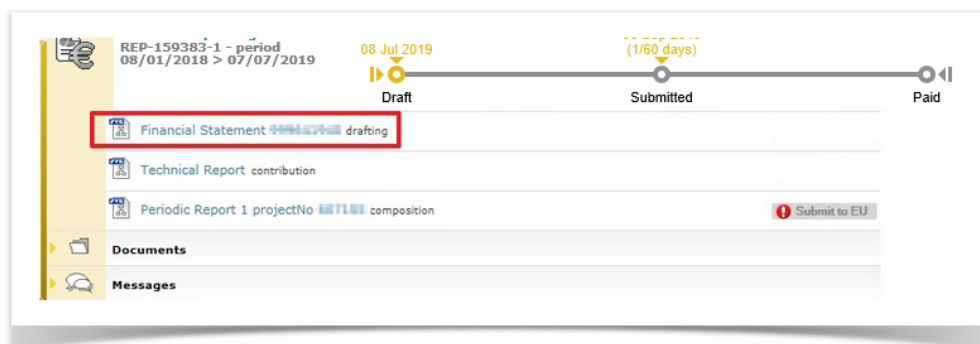
STEP 1 > all beneficiaries receive a notification and log on to the Participant Portal.



3. Funding & Tenders Portal (financial report & other data)

Final periodic report

all beneficiaries complete **their own Financial Statement** and beneficiaries e-sign and submit their Financial Statements to the Coordinator..



REP-159383-1 - period
08/01/2018 > 07/07/2019

08 Jul 2019 (1/60 days)

Draft Submitted Paid

Financial Statement **drafting**

Technical Report contribution

Periodic Report 1 projectNo 123456789 composition **Submit to EU**

Documents

Messages

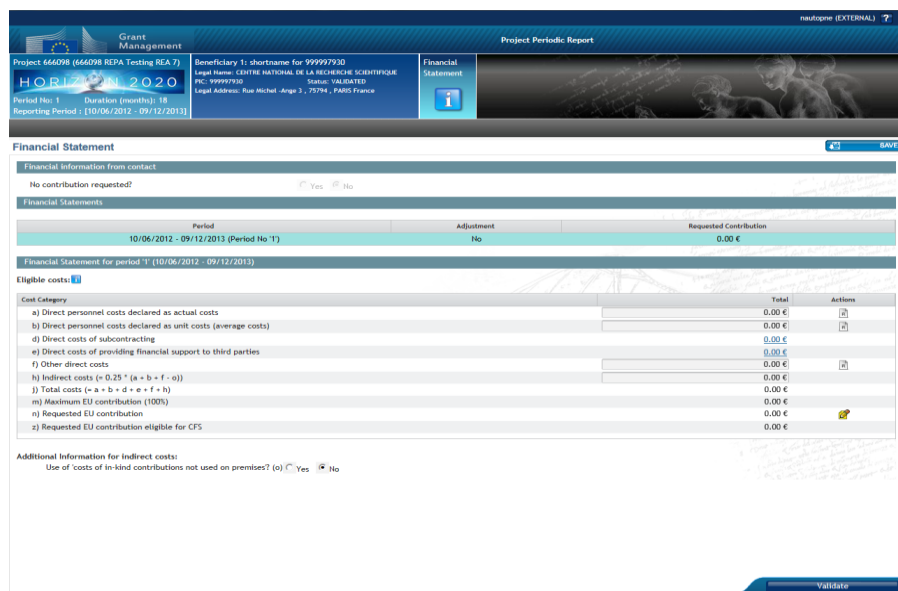
✓ Click on the task "Financial Statement" and complete the costs



3. Funding & Tenders Portal (financial report & other data)

Final periodic report

all beneficiaries complete **their own Financial Statement** and beneficiaries e-sign and submit their Financial Statements to the Coordinator.



The screenshot shows the 'Financial Statement' form in the 'Project Periodic Report' section. The form includes a header with project details (Project 646098, Beneficiary 1: shortname for 999997930) and a 'Financial Statement' tab. The main section is titled 'Financial Statement' and contains a table for 'Financial Statements' with columns for 'Period', 'Adjustment', and 'Requested Contribution'. Below this is a table for 'Eligible costs' with columns for 'Cost Category', 'Total', and 'Actions'. The table lists various cost categories (a) through (z) and their corresponding values. At the bottom, there is a 'Validate' button.

Period	Adjustment	Requested Contribution
10/06/2012 - 09/12/2013 (Period No 1)	No	0.00 €

Cost Category	Total	Actions
a) Direct personnel costs declared as actual costs	0.00 €	[2]
b) Direct personnel costs declared as unit costs (average costs)	0.00 €	[2]
c) Direct costs of subcontracting	0.00 €	
d) Direct costs of providing financial support to third parties	0.00 €	
e) Other direct costs	0.00 €	[2]
f) Indirect costs (= 0.25 * (a + b + c + d + e + f + g))	0.00 €	
g) Total costs (= a + b + c + d + e + f + g)	0.00 €	
h) Maximum EU contribution (100%)	0.00 €	
i) Requested EU contribution	0.00 €	[2]
j) Requested EU contribution eligible for CFS	0.00 €	

Additional Information for indirect costs:
Use of costs of in-kind contributions not used on premises? (a) ☐ Yes ☒ No

✓ Complete the requested information and if required upload a certificate on the Financial Statements and fill in the necessary connected data and save.

✓ Click the **Validation** button to see whether you have filled in all information correctly, then close the current screen and return to the the Funding & Tenders Portal.



3. Funding & Tenders Portal (financial report & other data)

Final periodic report

all beneficiaries complete **their own Financial Statement** and beneficiaries e-sign and submit their Financial Statements to the Coordinator.

Periodic Reporting
REP-159383-1 - period
08/01/2018 > 07/07/2019

08 Jul 2019 06 Sep 2019 (1/60 days)

Draft Submitted Paid

Financial Statement **drafting** **Lock for review**

Technical Report contribution **Lock for review**

Periodic Report 1 projectNo composition **Submit to EU**

Documents

Messages

- ✓ Click the "Lock for Review" button, which will prevent further editing **and generate** a pdf document



This might take a few minutes.



Periodic Reporting
REP-159383-1 - period
08/01/2018 > 07/07/2019

08 Jul 2019 06 Sep 2019 (1/60 days)

Draft Submitted Paid

Financial Statement **signature and submission to coordinator** **Sign & Submit**

Technical Report contribution **Lock for review**

Periodic Report 1 projectNo composition **i**

Documents

Messages

- ✓ Click on the task "Financial Statement" to review the financial statement.
- ✓ Once reviewed, the Financial Statement can be unlocked ("Unlock to draft") for further editing or electronically signed & submitted ("Sign and Submit") to the coordinator.



Only users with the role Project Financial Signatory (PFSIGN) can perform this action.



3. Funding & Tenders Portal (financial report & other data)

Final periodic report

all beneficiaries complete **their own Financial Statement** and beneficiaries e-sign and submit their Financial Statements to the Coordinator.

Please confirm

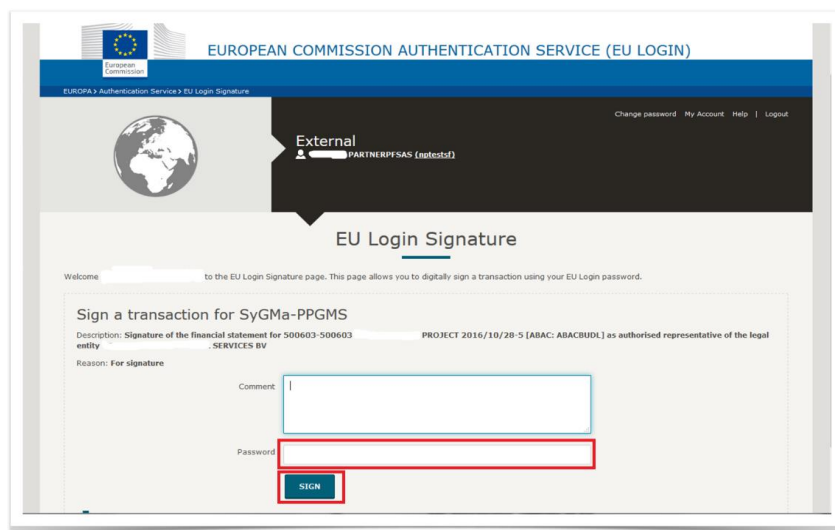
The beneficiary hereby confirms that:

- The information provided is complete, reliable and true.
- The costs declared are eligible (see Article 6).
- The costs can be substantiated by adequate records and supporting documentation that will be produced upon request or in the context of checks, reviews, audits and investigations (see Articles 17, 18 and 22).
- For the last reporting period: that all the receipts have been declared (see Article 5.3.3).

Ok

Cancel

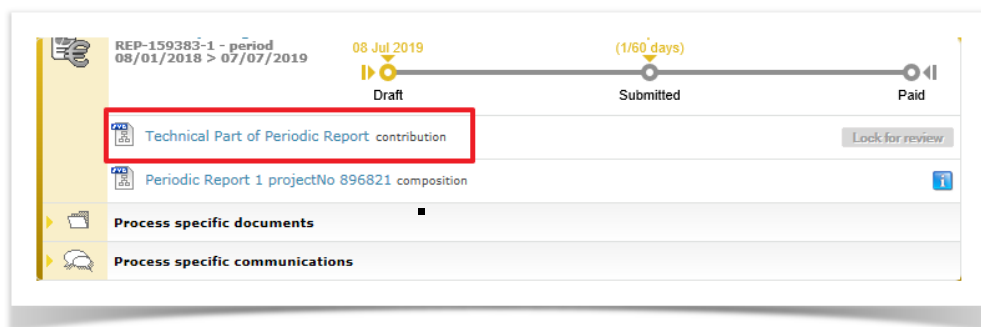
✓ Once you have confirmed, the system will ask you to complete your EU Login password, in order to electronically sign the Financial Statement (the comment box is optional).

3. Funding & Tenders Portal (financial report & other data)

Final periodic report

STEP 2 > ✓ contribution to the Technical Part of the Periodic Report have been sent to **GANIL**.



REP-159383-1 - period
08/01/2018 > 07/07/2019

08 Jul 2019 (1/60 days)

Draft Submitted Paid

Technical Part of Periodic Report contribution Lock for review

Periodic Report 1 projectNo 896821 composition

Process specific documents

Process specific communications

✓ GANIL will do the needful for you



3. Funding & Tenders Portal (financial report & other data)

Final periodic report

STEP 3 > ✓ contribution to other data (gender, dissemination...= have to be sent to **GANIL**.

The screenshot shows the 'Periodic Reporting' section of the GANIL portal. At the top, a timeline indicates the reporting period from 17/01/2010 to 16/07/2011. The timeline has three stages: Draft (14 Mar 2017), Submitted (15 Sep 2011, 2068/60 days), and Paid. Below the timeline, there is a list of documents to be submitted:

- Technical Part contribution (Lock for review)
- Financial Statement AST [PIC 973276467] drafting (Lock for review)
- Periodic Report composition (Submit to EU)
- Process specific documents (No documents for this process.)
- Process specific communications

✓ GANIL will contact you

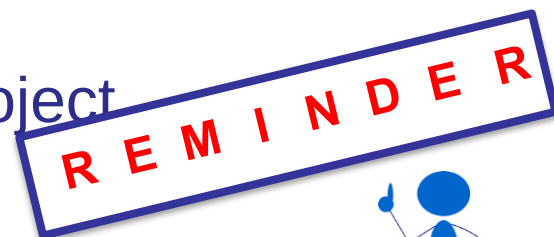


The screenshot shows the 'Project Periodic Report' form in the GANIL portal. The form is titled '119261 (119261 TEST (ABAC: CSA) HORIZON 2020)'. It includes a 'Summary for publication' section with a red 'X' icon. Below this, there is a table of indicators for various project areas:

Summary for publication	Deliverables	Milestones	Critical Risks	Publications	Dissemination Communications	Patents (IPR)	Innovation	SME Impact	Infrastructures	Open Data	Gender	Energy	Science for Society	Tech. Report (Part B)	Financial Statements
✗	i	i	!	✗	✓	i	✓	✗	✓	i	✓	✓	i	i	i

At the bottom, there is a 'Summary for publication' section with a red 'X' icon and a 'SAVE' button.

3. Next steps until the end of the project



Final report (what does it consist of?)

In addition to the submission of the periodic report of the last reporting period, a **final report is generated automatically by the IT tool**

The final report consists of 2 parts - both of which must be completed in the grant management system (no need to upload any documents):

- ✓ **Final technical report:**
 - conclusions on the project
 - an up-to-date link to the project website
 - project logos, diagrams, photographs and videos illustrating its work (if available).

- ✓ **Final financial report:**
 - final summary financial statement that is automatically created by the system and corresponds to the request for payment of the balance.

How to get information

IDEAAL website: <https://ideaal.ganil-spiral2.eu/>

Management Group: bcs@ganil.fr